**The Joyce Foundation
Standard Grant Application**

**The fields highlighted below in gray are only required if your organization is invited for a full proposal. Those highlighted fields are not required during the initial LOI stage.**

**All character limits listed below include spaces.**

To access the application, applicants must have an account on the Joyce Foundation’s grantee portal (<https://joycefdn.fluxx.io>). If you do not have an account, access must be requested by completing the [registration form](https://joycefdn.fluxx.io/lois/new?utf8=%E2%9C%93&lang=en&commit=Create+an+account+now). Registrations may several days to process.

**Need help with this application? Just let us know!**

If you have any questions, please email us at applications@joycefdn.org.

**Please note: This is not the application for the** [**Joyce Awards**](https://www.joycefdn.org/joyce-awards)**.**

If you would like to apply for the Joyce Awards through the Joyce Foundation's Culture Program, please click **Cancel** on the bottom right of this form.

The button to apply for the Joyce Awards can be found by clicking on **How to Apply** on the left and scrolling down to **Apply for the Joyce Awards**.

**Organization Information**

If the Primary Contact is not in the list below, please have them register at <https://joycefdn.fluxx.io/apply/short-form>. The Primary Contact will receive all email correspondence about your application.

If other contacts would like to work on the application in the grantee portal, they can also fill out the registration form linked above.

If the other contacts are not in the lists below, you can add them using the Add New link.

**Organization**

**Primary Contact**

**Primary Signatory**

**Finance Contact**

**Communications Contact**

**Is the applicant organization serving as a fiscal sponsor for another organization that will complete the project?**
Yes, No

(If yes to the question above)

Please provide the following details of the entity that will execute the proposed work.

* Name of the entity
* Name of project lead(s) from this entity
* Job title of project lead(s)
* Email of project lead(s)
* Phone of project lead(s)
* Information regarding project lead(s) involvement

**Please enter the financial data below for the current fiscal year.**

* **Organization Fiscal Year-End**
* **Total Organizational Budget**
* **Total Revenue**
* **Total Operating Expenses**

**Are there any Joyce Foundation staff or board members participating with this organization or project, such as being a volunteer personally or professionally?**
Yes, No

(If yes to the question above)

**Please provide the name(s) and a brief description of their involvement.**

**References: Please provide the name(s) of up to five external contact(s) who can serve as a reference for your organization and/or the project for which funding is sought.**

(Include full name, affiliated organization, job title, and email)

2000-character limit

**Project Overview**

**Project Title:** 300-character limit

**Request Amount:**

**Project Budget:**

**Duration in Months:**

**Start Date:**

**Program Area**

**Please select any of the applicable program areas and focus areas specific to request for funding. Review the Joyce Foundation**[**guidelines**](https://www.joycefdn.org/grants/general-guidelines) **and choose the best possible fit.**

Issues of equity are core to the Joyce Foundation’s historical mission of promoting quality of life, safe and healthy communities, and a just society. We focus on [advancing racial equity and economic mobility for the next generation](http://www.joycefdn.org/apply/what-we-fund) in the Great Lakes region.

* **Investing in the Next Generation -** Improve outcomes for the next generation, defined as young people born after 1997.
* **Racial Equity** – Achieve more equitable outcomes for diverse populations. Incorporate the voice of people in the communities impacted by the issues you address.
* **Economic Mobility** – Improve the ability of individuals to move up the economic ladder within a lifetime or from one generation to the next.
* **Not Applicable**

**If applicable, please select any of the following strategic themes that align with your request.**

* **Investing in the Next Generation**

(If yes to the question above)

**Describe how your request aligns to the strategic themes of Investing in the Next Generation, Racial Equity, and/or Economic Mobility.**

1500-character limit

​**Year 1 amount requested from Joyce**

**Year 2 amount requested from Joyce**

**Year 3 amount requested from Joyce**

**Provide committed funding sources and amounts that will support the project (if none, type N/A).**

1000-character limit

**Provide pending funding sources and amounts that will support the project (if none, type N/A).**

1000-character limit

**Has your organization submitted demographic information to** [**GuideStar**](https://learn.guidestar.org/dei#nonprofits)**?**

Yes, No, Don't Know

This data can be used to spark conversation, reflection, and action about how best to ensure that organizations reflect, and are responsive to, everyone in our society.

**Does your project target specific ethnic populations? If yes, please provide an estimate by percentage.**

Yes, No

(If yes to the question above)
Arab/Middle Eastern
Asian/Asian American
Black/African American
Hispanic/Latinx
Native American/ Alaska Native/ Native Hawaiian
White
Multi-racial or multi-ethnic
Other

**Does your project target specific age groups? If yes, please provide an estimate by percentage.**

Yes, No

(If yes to the question above)
Ages 0-4
Ages 5-13
Ages 14-17
Ages 18-24
Ages 25-64
Ages 65+
All ages

**Project Narrative**

**Provide an executive summary of the proposed project.**

4000-character limit

**Describe the project's goals. In addition, if you are applying to renew a grant, please describe the progress on your prior grant with a summary of the outcomes and/or impact of the prior grant to date.**

4000-character limit

**Describe the targeted audience(s).**

1000-character limit

**Describe the project’s deliverables.**

1000-character limit

**Describe the timeline and plans for implementation.**

6000-character limit

**Describe the plans for evaluation.**

3000-character limit

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**How will you share project results or make them public? (Optional, only provide if applicable)**

3000-character limit

**Additional questions**
**Additional questions specific to your project may also be asked. They will appear in this section of the proposal.**

6000-character limit

**Attachments**

Attachments are only required at the proposal stage and are not required for LOIs.

**Itemized project budget** with narrative, current and pending funding sources, amounts of funds requested from Joyce, the proposed use, and the time period over which funds will be expended

**Names and qualifications of people involved in the project**

**Demographic data**
The Joyce Foundation is seeking a limited amount of demographic data from our grantees. The data collected will help us set and track Foundation-wide funding goals as we seek to advance our mission.

[Please click here to download the demographic data spreadsheet.](https://assets.joycefdn.org/content/uploads/Demographics_2021.xlsx)

**List of board members, including title, outside affiliation, and telephone number**

**Organizational expenses and income for previous, current, and coming fiscal year**

**Audited financial statements** for the most recently completed fiscal year (If not applicable, please attach document stating that this does not apply.)

**IRS Form 990 plus attachments** for the most recently completed fiscal year (If not applicable, please attach document stating that this does not apply.)

**IRS Designation Letter** verifying that the organization is a 501(c)(3) tax-exempt organization and qualifies as a public charity as defined in IRS Code section 509 (a)(1), (2), or (3). (If not applicable, please attach document stating that this does not apply.)

If you do not see a plus sign, your organization's IRS letter is already on file and you do not need to resubmit it. If you have questions, please email joyceawards@joycefdn.org.

(If your organization is fiscally sponsoring another organization)

**Fiscal Sponsor Agreement** that describes budgetary, legal, programmatic, and administrative responsibility for the project

Note: If needed, you can upload additional documents by using the document upload boxes below. Click on the ‘+” icon to upload your document and select the appropriate document type.

**TO SUBMIT YOUR APPLICATION:**

* Click “Save and Close” when you have completed the form.
* Double-check your application and attachments, then click the “Submit” button.
* After clicking “Submit” you will see a pop-up window. Click “OK” to complete your submission.
* Once the application is submitted, the Primary Contact will receive a confirmation email and the form will be available in a read-only state under Submitted Requests.