**The Joyce Foundation
Application for the 2022 Joyce Awards**

**The fields highlighted below in gray are only required if your organization is invited for a full proposal. Those highlighted fields are not required during the initial LOI stage.**

**All character limits listed below include spaces.**

Proposals are due no later than 11:59pm CDT on **November 1, 2021**.

**Need help with this application? Just let us know!**

If you have any questions, please email us at joyceawards@joycefdn.org. A Joyce staff member will reply, and can also set up a phone or video call with one of our staff if you need additional assistance.

**Organization Information**

If the Primary Contact is not in the list below, please have them register at <https://joycefdn.fluxx.io/apply/short-form>. The Primary Contact will receive all email correspondence about your application.

If other contacts would like to work on the application in the grantee portal, they can also fill out the registration form linked above.

If the Primary Signatory is not in the list below, you can add them using the Add New link. If you are unsure who the Primary Signatory should be, you may select the Primary Contact. If you are invited to submit a full proposal, the correct Primary Signatory can be added at that time.

**Organization**

**Primary Contact**

**Primary Signatory**

**Commissioned Artist**

If there is more than one artist, please add their names, email addresses, and websites below.

**Is the applicant organization serving as a fiscal sponsor for another organization that will complete the project?**
Yes, No

(If yes to the question above)

Please provide the following details of the entity that will execute the proposed work.

* Name of the entity
* Name of project lead(s) from this entity
* Job title of project lead(s)
* Email of project lead(s)
* Phone of project lead(s)
* Information regarding project lead(s) involvement

**Please enter the financial data below for the current fiscal year.**

* Organization Fiscal Year-End
* Total Organizational Budget
* Total Revenue
* Total Operating Expenses

**Are there any Joyce Foundation staff or board members participating with this organization or project, such as being a volunteer personally or professionally?**
Yes, No

(If yes to the question above)

Please provide the name(s) and a brief description of their involvement.

**References: Please provide the name(s) of up to five external contact(s) who can serve as a reference for your organization and/or the project for which funding is sought.**

(Include full name, affiliated organization, job title, and email)

2000-character limit

**Project Overview**

**Project Title:** 250-character limit

**Request Amount: $75,000**
Joyce Awards are made in the amount of $75,000, with at least $25,000 dedicated to artist(s) stipend(s).

**Estimated Project Budget:**

**Duration in Months (must be between 12 and 18 months):**

**Estimated Start Date:**

The start date must be June 1, 2022 or later.

**Has your organization submitted demographic information to** [**GuideStar**](https://learn.guidestar.org/dei#nonprofits)**?**

Yes, No, Don't Know

This data can be used to spark conversation, reflection, and action about how best to ensure that organizations reflect, and are responsive to, everyone in our society.

**Please select the applicable city where at least 80% of programming will take place.**

Chicago, Cleveland, Detroit, Indianapolis, Milwaukee, Minneapolis/St. Paul

**Does your project target specific ethnic populations? If yes, please provide an estimate by percentage.**

Yes, No

(If yes to the question above)
Arab/Middle Eastern
Asian/Asian American
Black/African American
Hispanic/Latinx
Native American/ Alaska Native/ Native Hawaiian
White
Multi-racial or multi-ethnic
Other

**Does your project target specific age groups? If yes, please provide an estimate by percentage.**

Yes, No

(If yes to the question above)
Ages 0-4
Ages 5-13
Ages 14-17
Ages 18-24
Ages 25-64
Ages 65+
All ages

**Project Narrative**

**Please note the following when copying and pasting your proposal information to the portal:**

* **The portal does not autosave.** Click the “Save and Continue” button as you work to ensure your data will not be lost. You can click "Save and Close" when you are done working and when you would like to submit your application.
* **Character counts listed for text fields include spaces.** Also, special characters (such as &) may count as more than one space.
* **Do not use your browser's back key**, as you will lose any unsaved data.
* All information collected through the Grantee Portal will be accessible by the Joyce Foundation, including information saved in the draft status.
* To include **hyperlinks in your application, please copy and paste** them from Microsoft Word.
* Responses are required for all questions that appear in **bold.**

If you run out of space in a field, you can email a Word document to joyceawards@joycefdn.org stating your organization's name and that you are applying for the Joyce Awards.

**Questions for the Commissioning Organization**

**What is the initial concept and plan for the artist commission?**
1200-character limit

**Which communities will this commission engage? And how does this commission build on existing community engagement? What do you hope to achieve through community engagement?**
1000-character limit

**What prior experience of commissioning artists will the organization draw upon for this collaboration?**
4000-character limit

If relevant, how does this project build on previous partnerships between the commissioning organization and the artist(s)? (Note that both prior and new partnerships will be given equal consideration in the review process.)
1000-character limit

Issues of equity are core to the Joyce Foundation’s historical mission of promoting quality of life, safe and healthy communities, and a just society. How, if at all, has your organization demonstrated and continue to demonstrate a commitment to racial equity in its work?
3000-character limit

**Questions for Artist(s)**

**Name of Artist(s)**

**Artist(s) Website**

**Please describe your creative work and artistic practice to date. How, if at all, does community engagement fit within your larger artistic practice?**3000-character limit

**What interests and/or inspires you about this particular commission?**6000-character limit

**How will this commission allow you to build on, stretch, deepen, or nuance your artistic practice?**
1000-character limit

**Proposal Questions**

**Please provide a fully-developed concept detailing the collaboration, including the development of the commission, community programming and engagement, and artistic practice and production.**
2500-character limit

**Why is this project important at this specific moment for the commissioning institution, the artist(s), the communities engaged, and the place/location in which the production and presentation will take place?**

1500-character limit

**List the commission’s major activities and the timeline for the collaboration from inception to completion.**

1500-character limit

**Please list and describe the existing and prospective partnerships that will support the organization and the artist(s) in carrying out this project.**

1200-character limit

**Please describe how you will evaluate the project’s impact on the commissioning organization, the artist(s), and the communities engaged.**

4000-character limit

Provide committed funding sources and amounts that will support the project.

1000-character limit

Provide pending funding sources and amounts that will support the project.

1000-character limit

**Attachments**

Please provide the following uploads. The documents listed in **bold** are required. If they are not attached, the application will be incomplete.

LOI Documents

**Complete artist(s) biography**

**Artist(s) work samples, including digital images, video links, etc.**

### Proposal Documents

**Letter of support from the proposed artist(s):** The proposed artist(s) should copy the following statement onto letterhead to confirm interest in and availability to participate in the program.

"I, Name of Artist, confirm that I have agreed to work with Organization Name in the creation of the new work, Name of New Work."

**Itemized project budget** with narrative, current and pending funding sources, amounts of funds requested from Joyce, the proposed use, and the time period over which funds will be expended

**Demographic Data**

The Joyce Foundation is seeking a limited amount of demographic data from our grantees. The data collected will help us set and track Foundation-wide funding goals as we seek to advance our mission.

Please [click here](https://assets.joycefdn.org/content/uploads/Demographics.xlsx?mtime=20210521160839&focal=none) to download the demographic data spreadsheet.

**Organizational expenses and income for previous, current, and coming fiscal year**

**Audited financial statements** for the most recently completed fiscal year (If not applicable, please attach document stating that this does not apply.)

**IRS Form 990 plus attachments** for the most recently completed fiscal year (If not applicable, please attach document stating that this does not apply.)

**IRS Designation Letter** verifying that the organization is a 501(c)(3) tax-exempt organization and qualifies as a public charity as defined in IRS Code section 509 (a)(1), (2), or (3). (If not applicable, please attach document stating that this does not apply.)

If you do not see a plus sign, your organization's IRS letter is already on file and you do not need to resubmit it. If you have questions, please email joyceawards@joycefdn.org.

(If your organization is fiscally sponsoring another organization)

**Fiscal Sponsor Agreement** that describes budgetary, legal, programmatic, and administrative responsibility for the project

**TO SUBMIT YOUR APPLICATION:**

* Click “Save and Close” when you have completed the form.
* Double-check your application and attachments, then click the “Submit” button.
* After clicking “Submit” you will see a pop-up window. Click “OK” to complete your submission.
* Once the application is submitted, the Primary Contact will receive a confirmation email and the form will be available in a read-only state under Submitted Requests.